



Coming Soon Authorization Form

This form must be completed, signed and kept in your file when you enter a Coming Soon Listing into the Northern Nevada Regional Multiple Listing Service (NNRMLS). The form must be made available within 2 business days of request for audit purposes.

Coming Soon status provides a method for the Listing Broker to notify co-operating Brokers of a property that will be made fully available for showing. Days on Market will not accrue while the listing is in Coming Soon Status.

ADDRESS OF PROPERTY _____ APN _____

LISTING DATE _____ AVAILABLE FOR SHOWING DATE _____

(Listings are allowed to be in Coming Soon Status for a maximum of 21 days)

Coming Soon Guidelines

- Listing can stay in Coming Soon status for a maximum of 21 days.
- Coming Soon is a Primary Status only – Once a listing has been made Active it cannot be converted to a Coming Soon listing even if it started in the Coming Soon status.
- Listing will automatically transfer to New status (a sub-status of Active) on Available for Showing Date or after 21 days, whichever is sooner. Agent can manually convert to Active status when the property is ready to show. Days on Market will begin to accrue when the listing transitions to Active status.
- **Potential buyers and agents, including agents in the listing brokerage cannot schedule showings, including physically viewing the listing, on a Coming Soon listing through the seller, Listing Agent, Listing Brokerage or ShowingTime until the Available for Showing Date or when the listing goes into New status.**
- If a showing occurs before the Available for Showing Date on this form, the Listing Agent must change the listing to New status (New, is a sub-status of Active).
- Days on Market will begin when the listing transitions to any Active status.

As the authorized seller(s) of the property listed above, I/we hereby authorize the Listing Agent and Listing Brokerage to place this property in the **Coming Soon** status of the NNRMLS in accordance with and subject to the rules and regulations of the NNRMLS.

My signature below acknowledges that I have read, understand and agree to all items listed above.

Seller Signature: _____ Date: _____ Seller Signature: _____ Date: _____

Seller Name: _____ Seller Name: _____

Listing Agent Signature: _____ Date: _____

Broker Signature: _____ Date: _____

Office Name: _____